



APPROVED FRAMEWORK FOR THE CHAPTER OF CONSERVATION ARCHITECTS

LAST UPDATED: JUNE 2026

MONITORING & ENFORCEMENT PROCEDURES

The Board of Admissions shall take the appropriate action where a case of malpractice or controversy is brought to their attention. Such cases may either be reported to the registrar of the Board officially in writing or may be brought to the attention of the Board and its registrar by the Kamra tal-Periti or the Policy Committee.

The registrar of the Board shall vet the case in order to establish whether enough evidence is submitted or otherwise made available, for the Board to analyse and take action. The evidence shall be made available to the Policy Committee on Heritage, who shall provide their feedback to the Board of Admission. The feedback of the Policy Committee shall outline whether in their opinion,

- there is a case to investigate or not,
- there is the need for further evidence,
- action should be taken, and whether the affiliate should be suspended or expelled.

Finally, action is always at the discretion of the Board of Admissions, who shall be responsible for dismissal of reports which do not constitute a case, order the Policy Committee to conduct further investigation and collect more evidence, take the appropriate action against the affiliate. The Board of Admissions shall, if it sees fit, require the affiliate whose affiliation is under review, to appear in front of the Board. Such request shall be communicated to the affiliate through the registrar of the Board at least two (2) weeks prior.

If the Board of Admissions decides to take action against an affiliate in light of malpractice that arose after their application for affiliation was accepted, the Board can

- issue a formal warning to the affiliate, which shall have no further repercussions,
- suspend the affiliate for a definite period, or indefinitely until remedial action is taken, or



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- expel the affiliate from Chapter.

Unless otherwise declared by the Board, first time expulsion will result in a ban from reapplication for a term of five (5) years. A previously expelled reapplicant can petition the Board for acceptance directly as a Member, but must provide evidence of mentored experience and a portfolio of projects, both post expulsion, that satisfy the requirements set out for Member tier admission¹. The Board of Admission reserves the right to accept or reject the reapplicant's petition, without the need for substantiation. Second time expelled members will not be allowed reapplication.

If a case of malpractice, controversy, or misleading of the Board which occurred previously to the affiliate's admission is brought to the attention of the Board, the Board of Admissions reserves the right to reassess the application from the beginning, which may result in refusal or acceptance at a lower tier. An affiliate who has had their application reassessed shall not be considered as expelled, even if the reassessment results in the refusal of their application.

The Board of Admission shall inform both the Policy Committee and the Council of the Kamra tal-Periti of any cases it reviews, and the registrar of the Board shall be responsible for filing all decisions of the Board and providing them to the Policy Committee and the Council. The Board shall also notify both the Policy Committee and the Council, imminently and with urgency, should any suspension or expulsion be handed to an affiliate, or if an application reassessment resulted in any changes.

The Board of Admissions reserves the right and is morally obliged to recommend further disciplinary actions to the Kamra tal-Periti where appropriate.

Implications of Actions

Whenever the Board of Admissions makes a decision to revise, suspend or terminate (expulsion) and affiliation the registrar of the Board of Admissions shall provide an official notification to the affected affiliate, in addition to communicating the decision to the Policy Committee and the Council. The affiliate shall be provided with the decision, term (where applicable) and reason behind it. Should the affiliate feel that this decision was not correct or fair, they shall plea a revision of the original decision through an official communication



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addressed to the registrar, within five (5) working days from the date of the official notification of the original decision.

Pleas for revision of a decision by the Board of Admissions shall only be considered if it offers further evidence or explanations, which was not available to the Board at the time of the original decision. The Board of Admissions will review every plea in line with the procedure outlined in this section, and reserve the right to revise its decision, confirm it, or dismiss the plea entirely. In all cases, the affiliate shall be officially notified in writing of the Board's decision regarding their plea.

There is no deadline by which the Board of Admission must review a plea for revision. But for the duration between the submission of the plea and the official notification of the Board's decision to revise, confirm or dismiss the plea, no action shall be required, and no implication shall affect the affiliate. The original decision which is being appealed shall be suspended until the plea is reviewed. Actions and implications that arise from the original or the revised decision of the Board shall only come into force on the date of the official notification, by the registrar to the affiliate, regarding the latter's plea to review the original decision.

Where a revision is affected, the affiliate shall comply with the terms and regulations that effect the new tier of their affiliation. Where a suspension or expulsion is given, by the board or due to other triggers, the affiliate shall refrain from presenting themselves as affiliates of the Chapter, including but not limited to the immediate seizure of the use of post-nominals and/or the Conservation Architect title, and shall be removed from any directory or published lists of affiliates or conservation architects, where applicable for the term of the suspension or until rectified. Other regulations may have effect.

The affiliate is required to take the necessary actions in line with their revision, suspension or expulsion of their affiliation. Ignorance of these or other procedures will not indemnify the affiliate or past affiliate, and the Kamra tal-Periti reserves the right to take further actions in case of failure to comply with the procedures or regulations of the Chapter.

Any breach of the Code of Practice, breaking of the Chapter's regulations or malpractice by a suspended affiliate can have further implications and may still result in expulsion or cases of Professional Conduct.



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End of Section

ⁱ Similarly, if the previously expelled reapplicant seeks Fellowship, all requirements but that of Publications shall be post expulsion, i.e. the reaccepted member but show ten (10) years' experience, mentorship or recommendations, and a portfolio of projects all carried out as a member post reacceptance.