Kamra tal-Periti

Chapter of Conservation Architects Portfolio

Part 1: Dossiers

This Part should be filled for each of the portfolio Projects or Reports

Sequential Number *

starting from 1

Project or Report *

- ◯ Project

Project Title *

Client

Role *

What was your Job Title on this project

Application Number (where applicable)

Worked on this project from *

to *

In approximately 100 words, provide a very brief description of how the proposed dossier of this project will demonstrate the standard required for affiliation (see competence matrix). *

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Section 1: Description of Project / Report and your own roles and responsibilities *

In a maximum of 500 words, provide a description of the project clearly setting out the scope of services provided during each stage of the project. The steps/services involved may vary from one project to another but typically should include: Survey, Historical Research, Condition Report, fabric analysis, Proposals, conservation recommendations, works at construction stage. Historical research presented should be sufficient to demonstrate the significance of the building or site. Clearly describe the professional context in which you worked and distinguish between your role and that of your employer, employees, colleagues, conservation consultants or other specialists.

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Section 2: Approach and Evidence of progression *

In a maximum of 500 words, describe aspects or critical incidents that arose during the course of the work. Briefly outline how you addressed these issues and comment on the outcome. Demonstrate how you applied good judgement in your conservation-led approach. The incidents selected should have a level of complexity appropriate to the tier. Describe how through your performance in this project you meet specific competency requirement.

Additional information in the form of appendices can be attached to this dossier, up to a maximum of 10 A4 pages, plus 5 additional pages of photographs and drawings. Drawings may be submitted at a maximum size of A3 and must be legible. Photographs must be clearly captioned, dated and located. Appendix documents must be relevant and demonstrate how you achieved the required conservation grade standard. If the maximum number of pages is exceeded, the application will be returned.

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Part 2: Reflective Statement

With the projects dossier above, kindly submit a reflective statement of approximately 1,000 words on the entire portfolio, which shall carry 50% of the marks of the portfolio.

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